



<p>Name of the Officer Rachael Rogers</p> <p>Phone no: 01873 854282 E-mail: rachaelrogers@monmouthshire.gov.uk</p>	<p>Please give a brief description of the aims of the proposal</p> <p>To approve an updated Collections Development Policy for the Museums Service</p>
<p>Name of Service area</p> <p>Museums</p>	<p>Date 24th March 2019</p>

1. Are your proposals going to affect any people or groups of people with protected characteristics? Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	A more defined Collections Development Policy will ensure we are collecting items artefacts that tell the story of Monmouthshire for our current audiences and communities and for our future generations. This applies to all types of people.	None	When using the Collections Development Policy to decide if we should add to our collections we will consider all types of people that form part of the story of Monmouthshire.
Disability	As above	None	As above
Gender reassignment	As above	None	As above
Marriage or civil partnership	As above	None	As above

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Pregnancy or maternity	As above	None	As above
Race	As above	None	As above
Religion or Belief	As above	None	As above
Sex	As above	None	As above
Sexual Orientation	As above	None	As above
Welsh Language	As above	None	As above
Poverty	As above	None	As above



2. Does your proposal deliver any of the well-being goals below? Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!




Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p>A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>We have limited storage space in our museums and staff to care for our artefacts. It is therefore important that we consider what items we add to the collections so that we can ensure they are preserved for the very long term future.</p>	<p>Our ability to care for our artefacts in terms of properly cataloguing them so we know what we have and ensuring their storage conditions are correct will continue to be an important part of our work.</p>
<p>A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)</p>		
<p>A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood</p>		
<p>A Wales of cohesive communities Communities are attractive, viable, safe and well connected</p>	<p>Telling the stories of all our communities through the artefacts we collect for future generations is important in making our communities feel connected and attractive.</p>	<p>Working with our communities is an important and key part of collecting artefacts for our museums.</p>
<p>A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing</p>		
<p>A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation</p>	<p>It is the role of Monmouthshire Museums to tell the story of our county, not just the main towns but the surrounding villages, and, where it relates to our story, that of the adjoining counties and countries. It is important that we consider carefully the artefacts that we need to tell this story. So that we can both tell the</p>	<p>When using the Collections Development Policy to decide if we should add to our collections we will consider all types of people that form part of the story of Monmouthshire.</p>

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
	stories of all types of people in all types of areas across the county and that we know we have the resources in place to care for these items for future generations	
A more equal Wales People can fulfil their potential no matter what their background or circumstances	<i>This includes the protected characteristics listed in Section 1 above, and you can add more detail there. Don't forget to think about the impacts on poverty</i>	

3. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>We have overcrowded museum object stores (like most museums in the UK) and resources are tight in terms of caring for them. At the same time we need to ensure that we are collecting items that tell the story of Monmouthshire for generations of citizens to come. Ensuring that we collect the right things through a clearly defined Collections Development Policy is at the heart of this.</p>	
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>Working with museums in neighbouring counties and countries is a key part of our Collections Development Policy.</p>	

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p data-bbox="141 480 297 507">Involvement</p> <p data-bbox="349 256 517 443">Involving those with an interest and seeking their views</p>	<p data-bbox="544 256 1249 352">Our role is to tell the story of all our communities in Monmouthshire. We are mindful of this when adding to our collections.</p>	<p data-bbox="1350 256 2101 416">There may be future work to look at aspects of our communities where we have not got such a good representation of our artefacts. We are looking to carry out a Collections Review of all our collections and this will contribute to this work.</p>
 <p data-bbox="152 759 297 786">Prevention</p> <p data-bbox="349 523 506 818">Putting resources into preventing problems occurring or getting worse</p>	<p data-bbox="544 523 1238 587">Our crowded stores are an issue and this considered collecting will stop this from getting worse.</p>	<p data-bbox="1350 523 2089 619">A proper considered collections review will help us to prioritise the storage needs of our collections and ensure we can put in place the best resources to care for them.</p>
 <p data-bbox="159 1102 297 1129">Integration</p> <p data-bbox="349 863 517 1118">Considering impact on all wellbeing goals together and on other bodies</p>	<p data-bbox="544 863 1312 959">.It is well documented that participation in cultural life improves peoples well being and this is something we consider throughout our work.</p>	<p data-bbox="1350 863 2067 943">Better definitions of what we collect may in turn benefit other museums in other areas and other organisations for whom some items that are offered to us are more relevant to.</p>

4. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Social Justice, Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?

	Describe any positive impacts your proposal has	Describe any negative impacts your proposal has	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?

Social Justice	Our role as a museum service is to tell the stories of everyone in Monmouthshire. A well defined Collections Development Policy does this.		
Safeguarding	N/A	N/A	N/A
Corporate Parenting	N/A	N/A	N/A

5. What evidence and data has informed the development of your proposal?

- Museums Association Code of Ethics
- Spectrum 5.0 UK collection management standard that is also used around the world. (Collections Trust)
- Collections Development Policy Template – Accreditation Standard (Arts Council England)
- Discussions with colleagues in MALD (Museums, Archives and Libraries, Welsh Government)
- Discussion amongst Monmouthshire Museums Team
- Knowledge of Museum Accreditation Standard (Please note the Museums Manager sat on the UK Accreditation Panel 2012-2017)

6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

The work we do in the Museums Service holds the wellbeing of our Future Generations at its very heart. It is well documented that participation in cultural life improves peoples well being and this is something we consider throughout our work. By having a better-defined Collections Development Policy we will ensure we are collecting items artefacts that tell the story of Monmouthshire not just for for our current audiences and communities but also for our future generations. In using the Collections Development Policy to decide if we should add to our collections we consider all types of people that form part of the story of Monmouthshire to ensure a full and complete story is told.

We have limited storage space in our museums and staff to care for our artefacts. It is therefore important that we consider what items we add to the collections so that we can ensure that we have the resources in place to preserve them for the very long term future.

Telling the stories of all our communities through the artefacts we collect for future generations is important in making our communities feel connected and whilst we already work closely with our communities there be scope in the future to look at aspects of our communities where we have not got such a good representation of our artefacts. We are looking to carry out a Collections Review of all our collections and this will contribute to this work.

7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible
Full Collections Review	This is currently being considered following an unsuccessful funding bid of which this was a part of.	Museums Manager
Potential strengthening of community links depending on the results of the Collections Review	Depends on above	Museums Manager

8. VERSION CONTROL: The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1.	Enterprise DMT	26 th March 2019	